

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS  
AND HELD ELECTRONICALLY VIA ZOOM  
AUGUST 19, 2025 AT 7:00 P.M.**

**PRESENT:**

Mayor.....Kelly Muir  
Deputy Mayor .....Bill Love  
Councillor .....Debbie Durocher  
Councillor .....Tara Elwood  
Councillor .....Daryl Weber  
CAO .....Kathy Skwarchuk  
Asst. CAO .....Cathy McCartney (Zoom Administrator)

**CALL TO ORDER:**

Mayor Muir called the meeting to order at 7:03 P.M.

**LAND ACKNOWLEDGEMENT:**

Mayor Muir read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

**AGENDA ADDITIONS:** None.

**ADOPTION OF AGENDA:**

**MOTION #110-25**

MOVED BY Councillor Weber that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**CONFIDENTIAL – CLOSED MEETING SESSION:** Held at the end of the meeting.

**ADOPTION OF PREVIOUS MINUTES:**

REGULAR COUNCIL MEETING OF JUNE 17, 2025:

**MOTION #111-25**

MOVED BY Councillor Durocher that the minutes of the Regular Council meeting held on June 17, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS:**

**ALBERTA BEACH ALLIANCE CHURCH – HISTORICAL STATUS FOR SMALL CHURCH BUILDING:**

Wendy Lippa from the Alberta Beach Alliance Church met with Council to review a proposal to designate a Historical Status for the small Church building, the Lady of Victories Catholic Church which is owned by the Alliance Church and located at 4507 47 Street. Mrs. Lippa reviewed her presentation and answered questions from Council. The Pastor and members of the church were also in attendance in support of the project. The Alliance Church is prepared to complete the application for municipal historical designation as well as any conservation grants available, however are looking for support from Council. The members are requesting consideration that Council approve to designate the church as a Municipal Historical Building and to pass a bylaw. Members of the Alberta Beach & District Museum & Archives Society were in attendance in support of the application for a historical status, the Museum members provided information on historical status and bylaws and they have indicated a desire to work with the Alliance Church on the project.

**MOTION TO ACCEPT THE ALBERTA BEACH ALLIANCE CHURCH PRESENTATION REGARDING HISTORICAL STATUS FOR SMALL CHURCH BUILDING:**

**MOTION #112-25**

MOVED BY Mayor Muir that the presentation from Alberta Beach Alliance Church regarding the Designation of Historical Status for the Lady of Victories Catholic Church be accepted for information and further review.

CARRIED UNANIMOUSLY

Mayor Muir thanked the members of the Alberta Beach Alliance Church and the Alberta Beach Museum for attending the meeting.

**DONNA JACOBSEN – ENHANCED PATROLLING:**

Donna Jacobsen met with Council to discuss enhanced patrolling in the village, she had questions regarding the "no access" signs on the public beach access's and the use of ATVs for vegetation removal on the shoreline. She is concerned that the ATV's are damaging to the health of the lake and is questioning why the municipality permits this regardless of provincial legislation stating otherwise. Council confirmed that Alberta Beach has no jurisdiction on the bed and shore as this falls under the authority of Alberta Environment.

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Further it was noted that the 51 Avenue road allowance between 51 – 60 Street is owned by Alberta Beach. Residents are permitted to rake or harrow the debris and take to the access for pick up, residents are permitted to use ATV to haul to the access's as long as no equipment enters the water. If residents enter the water with equipment, that would fall under provincial authority. Mayor Muir thanked Donna Jacobsen for attending the meeting.

**PUBLIC HEARINGS:** None.

**MUNICIPAL PLANNING COMMISSION MEETING:** None.

**OLD BUSINESS & CAO REPORT ACTION LIST:**

**2025 ROADWORK PAVING PROJECTS:**

**MOTION #113-25**

MOVED BY Mayor Muir that as per the recommendations of the Public Works Committee, Council approve the quote from O'Hanlon Paving in the amount of \$255,611.00 to complete the 2025 Roadwork Paving Projects as follows:

47A Avenue (53 St. to 52A St.);

49 Avenue (51 St. to north edge of 50 St.);

56 Street (East of 49 Ave to alley);

58A Street Cul-de-sac;

59 Street Crescent;

Ste. Anne Crescent; and

46 Street (east end of 46 St. 344'x26');

And further the project be funded through CCBF and LGFF grant funding as budgeted. .

CARRIED UNANIMOUSLY

**PURCHASE OF 2007 JOHN DEERE 772D MOTOR GRADER:**

**MOTION #114-25**

MOVED BY Councillor Durocher that Council approve to purchase a 2007 John Deere 772D Motor Grader from Brandt Tractor Ltd. in the amount of \$80,000.00 plus Gst to be funded by Reserves and disposal of equipment as budgeted.

CARRIED UNANIMOUSLY

**DISPOSAL OF 2000 VOLVO 730 GRADER:**

**MOTION #115-25**

MOVED BY Deputy Mayor Love that Council approves the disposal of the 2000 Volvo 730 Grader through Michener Allen Auction.

CARRIED UNANIMOUSLY

**ACCEPTANCE OF CAO REPORT ACTION LIST:**

**MOTION #116-25**

MOVED BY Mayor Muir that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

**FINANCIAL REPORTS:**

**ACCEPTANCE OF FINANCIAL REPORT OF JUNE 30, 2025:**

**MOTION #117-25**

MOVED BY Mayor Muir that the Financial Report of June 30, 2025 be accepted for information.

CARRIED UNANIMOUSLY

**BYLAWS & POLICIES:** None.

**COUNCIL, COMMITTEES & STAFF REPORTS:**

**DEPUTY MAYOR LOVE:**

No meetings to report.

**COUNCILLOR WEBER:**

Councillor Weber reviewed and submitted reports on the following meetings:

Lac Ste. Anne Foundation meeting held on June 24, 2025.

Sturgeon River Watershed Alliance meeting held on June 26, 2025.

**COUNCILLOR DUROCHER:**

Councillor Durocher reviewed and submitted reports on the following meetings:

Alberta Beach & District Museum & Archives meeting held on June 18, 2025.

Skydancer Indigenous Cultural Society grand opening of Astam Culture Camp held on July 14, 2025.

Alberta Beach & District Museum & Archives meeting held on July 16, 2025.

Alberta Beach Museum Trappers Metis meeting held on July 18, 2025

Lake Isle & Lac Ste. Anne Stewardship Society meetings held on July 22, 2025.

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**COUNCILLOR ELWOOD:**

Councillor Elwood submitted a report on the Police Funding Model Review Engagement Session held on July 3, 2025.

**MAYOR MUIR:**

Mayor Muir reviewed and submitted reports on the following meetings:

Trivillage Regional Sewer Services Commission meeting held on July 9, 2025.

Water Distribution Feasibility Study Steering Committee meeting held on July 29, 2025.

Lac Ste. Anne County Mutual Aid meeting held on June 25, 2025.

Lac Ste. Anne & Lake Isle Key Messages meeting held on July 31 & August 1, 2025.

Alberta Health Board Zone 6 Orientation

**BEACHWAVE PARK COORDINATORS REPORT**

Mayor Muir reviewed the Beachwave Park Coordinators Report for July/August.

**DEVELOPMENT PERMIT REPORT:**

Administration submitted a report for information on the 2025 Development Permits issued to date.

**ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:**

**MOTION #118-25**

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – INFORMATION ITEMS:**

**ALBERTA ASSOCIATION OF POLICE GOVERNANCE – PRC RECRUITMENT & PRC UPDATE:**

The Alberta Association of Police Governance forwarded the PRC Special Advisory Committee call for nominations for the recruitment of two members as well a PRC update status report July 7-July 21, 2025.

**MOTION #119-25**

MOVED BY Mayor Muir that Council support Councillor Elwood's application for recruitment to the Alberta Association of Police Governance Police Review Committee.

CARRIED

**ALBERTA ASSOCIATION OF POLICE GOVERNANCE – PRC INTERIM CEO ANNOUNCED:**

Correspondence was received from the Alberta Association of Police Governance to announce that Mr. Michael Ewenson, K.C. has been selected to lead the Police Review Commission as the Interim CEO.

**ALBERTA ASSOCIATION OF POLICE GOVERNANCE – PRC STATUS UPDATE JULY 21-AUG 4:**

The Alberta Association of Police Governance forwarded the PRC status update report July 21-Aug 4, 2025.

**ALBERTA MUNICIPAL AFFAIRS – 2025-26 CANADA COMMUNITY BUILDING FUND (CCBF):**

A letter was received from Honourable Dan Williams, Minister of Alberta Municipal Affairs to confirm the 2025 Canada Community Building Fund (CCBF) allocation in the amount of \$102,476.00.

**ALBERTA MUNICIPAL AFFAIRS – BILL 20/50 LAEA AMENDMENTS-NOMINATIONS & FORMS:**

Alberta Municipal Affairs forwarded fact sheets regarding Bill 20 & Bill 50 & the Local Authorities Election Act (LAEA) amendments for insufficient nominations, withdrawal of candidates and declaration for acclamation as well as the expense limits regulation & the applicable forms.

**ALBERTA MUNICIPALITIES – FEEDBACK ON SCHOOL SITE OWNERSHIP:**

Correspondence was received from Alberta Municipalities requesting feedback on the Government of Alberta's decision to take ownership of real property including land, buildings, playgrounds, sports fields and parking lots related to new or replacement schools announced in Budget 2025 onwards.

**ALBERTA MUNICIPALITIES – REGISTRATION OPEN FOR PEACE RIVER SUMMER MLC:**

Correspondence was received from Alberta Municipalities regarding the Peace River Summer Municipal Leaders Caucus being held on September 19, 2025.

**ALBERTA MUNICIPALITIES – UPDATED RECOMMENDATIONS ON RECALL RULES:**

Alberta Municipalities forwarded their updated recommendations on how the province can improve the rules for recall of a municipal elected official.

**COMMUNITY FUTURES YELLOWHEAD EAST – INTRODUCTION OF IAMS:**

Correspondence was received from Community Futures Yellowhead East to announce the appointment Tara Zeller as the new Investment Attraction Marketing Strategist (IAMS) for the Regional Investment Attraction & Marketing Strategy (RIAMS) Project.

**COMMUNITY FUTURES YELLOWHEAD EAST – LAUNCH OF EXIT NAVIGATOR:**

Correspondence was received from Community Futures Yellowhead East to announce the launch of Exit Navigator, a new initiative designed to support rural Alberta business owners seeking to sell or transition their company.

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**COMMUNITY FUTURES YELLOWHEAD EAST – TOWN OF BARRHEAD BUSINESS SURVEY:**  
The Town of Barrhead forwarded their annual business survey for Community Futures Yellowhead East and the RIAMS project.

**COMMUNITY FUTURES YELLOWHEAD EAST – RIAMS WELCOME MEETING:**  
Correspondence was received from the Investment Attraction Marketing strategist (IAMS) of Community Futures Yellowhead East requesting a RIAMS welcome meeting. (CAO will advise that Council is available for a meeting on September 9 or 16, 2025)

**COMMUNITY FUTURES YELLOWHEAD EAST – RIAMS COMMUNITY SURVEY:**  
Correspondence was received from the IAMS of Community Futures Yellowhead East requesting completion of the RIAMS Community Survey. (Council to complete survey)

**GOVERNMENT OF ALBERTA HEALTH REGIONAL ADVISORY COUNCIL – MUNICIPAL REPRESENTATION ON RAC:**

Correspondence was received from the Government of Alberta Health Regional Advisory Council to confirm that Mayor Muir has been appointed to the Regional Advisory Council 6 for a one-year term as a member and elected official representing the municipalities in the region.

**GOVERNMENT OF ALBERTA POLICE REVIEW COMMISSION – POLICE REVIEW COMMISSION STATUS UPDATE JUNE 4-20:**

The Government of Alberta Police Review Commission forwarded the PRC status update June 4-20, 2025.

**LAC STE. ANNE COUNTY – SUBDIVISION REFERRAL 018SUB2025:**

A Subdivision Referral was received from Lac Ste. Anne County for proposed subdivision application #018SUB2025 on OT-54-03 W5M.

**LAC STE. ANNE COUNTY – SUBDIVISION REFERRAL 018SUB2025 ACCESS:**

Correspondence was received from Lac Ste. Anne County regarding Subdivision Referral #018SUB2025 to confirm access to the north parcel of land would be through Lakeview Place and access to the south parcel of land would use the existing Range Road 31.

**LAC STE. ANNE COUNTY – DECISION REFERRAL SUBDIVISION 018SUB2025:**

A Decision Referral was received from Lac Ste. Anne County approving the proposed subdivision application #018SUB2025 on OT-54-03 W5M.

**LAC STE. ANNE FOUNDATION – SUMMARY STRATEGIC PLANNING SESSION REPORT:**

The Lac Ste. Anne Foundation forwarded a summary overview of the LSAF Board of Directors Strategic Planning Session Report which outlines their key priorities & goals for the coming 5-10 years.

**ROYAL CANADIAN MOUNTED POLICE – INTRODUCTION - NEW COMMANDING OFFICER:**

An introduction letter was received from the new Commanding Officer of the Alberta Royal Canadian Mounted Police, Trevor Daroux, O.O.M.

**ROYAL CANADIAN LEGION – MILITARY SERVICE RECOGNITION BOOK:**

A letter was received from the Royal Canadian Legion as well as a copy of the Alberta-NWT Command's Military Service Recognition Book which recognizes Veterans in Alberta and the Northwest Territories who have served our country so valiantly, also included was a certificate of appreciation to acknowledge the support of their Veterans.

**SKYDANCER INDIGENOUS CULTURAL CENTER – ASTAM CULTURE CAMP:**

Correspondence was received from Skydancer Indigenous Cultural Center to thank Councillors for attending the grand opening of the Astam Culture Camp.

**SV REMP – JOB OPPORTUNITY- REGIONAL DIRECTOR OF EMERGENCY MANAGEMENT:**

The Ste. Anne Summer Villages Regional Emergency Management Partnership (SVREMP) forwarded the job posting for the Regional Director of Emergency Management Position.

**TOWN OF ONOWAY – FULL & FINAL SETTLEMENT OF ONOWAY REGIONAL FIRE SERVICES:**

A letter was received from the Town of Onoway advising they have completed the reconciliation of accounts for Onoway Regional Fire Services for the years 2022-2025 and conclude an operating surplus of \$2,508.44, further based on the percentages municipalities contributed the funds will be distributed as full and final settlement of Onoway Regional Fire Services.

**YELLOWHEAD REGIONAL LIBRARY – YRL DEPUTY DIRECTOR ANNOUNCEMENT:**

Correspondence was received from Yellowhead Regional Library to announce the appointment of Jocie Wilson as the YRL Deputy Director effective September 3, 2025.

**BEVAN JANZEN – OBJECTION – LSAC PROPOSED DISCRETIONARY DEVELOPMENT PERMIT:**  
Correspondence was received from Bevan Janzen regarding objection to Lac Ste. Anne County Proposed Discretionary Development Permit 24-D0191 & 24-D0192 (Frac Sand Mining Development).

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ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

**MOTION #120-25**

MOVED BY Councillor Durocher that the correspondence information items be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – ACTION ITEMS:**

ALBERTA BEACH & DISTRICT AMATEUR SOFTBALL ASSOCIATION (ABADASA) – 25<sup>TH</sup> ANNUAL GOLF TOURNAMENT:

**MOTION #121-25**

MOVED BY Deputy Mayor Love that Council support the Alberta Beach & District Amateur Softball Association annual fundraising golf tournament and approve golf registration for 2 Councillors to attend as well as approve the donation of promotional products for 4 golfers.

CARRIED UNANIMOUSLY

EDMONTON MILITARY FAMILY RESOURCE CENTRE – 19<sup>TH</sup> ANNUAL YELLOW RIBBON GALA:

**MOTION #122-25**

MOVED BY Mayor Muir that Council approves Councillor Elwood attend the Edmonton Garrison Military Family Resource Centre's 19<sup>th</sup> Annual Yellow Ribbon Gala being held on October 18, 2025.

CARRIED

JOLENA HOVE, LAKESIDE CHILDCARE LTD. – SAFETY NEAR LAKESIDE CHILDCARE:

**MOTION #123-25**

MOVED BY Mayor Muir that the correspondence from Jolena Hove of Lakeside Childcare Ltd. be accepted for information and further she be advised that as requested a crosswalk was approved and was painted across 47A Avenue between the day care and the post office; that Council will request our public works department repair the crushed culvert; and that her request that 47A Avenue be changed to one way traffic with angled parking at the post office and daycare be denied.

CARRIED UNANIMOUSLY

NORTHWEST OF 16 REGIONAL TOURISM ASSOCIATION – PODCAST:

**MOTION #124-25**

MOVED BY Mayor Muir that Council approves that the Mayor, Councillor Durocher and Councillor Elwood be approved to participate in Northwest of 16 Regional Tourism Association podcasts and radio episodes.

CARRIED UNANIMOUSLY

TVRSSC – ALBERTA COMMUNITY PARTNERSHIP GRANT APPLICATION – SEWER MASTER PLAN PROJECT:

**MOTION #125-25**

MOVED BY Councillor Weber that Council approves the request from TVRSSC to apply for a Alberta Community Partnership Grant to complete a Sewer Master Plan Project to address long term growth including infrastructure & asset management plans as well as financial plan; to provide onsite treatment options and /or expansion options & costs; and to provide opportunities to reduce environmental impact; further Alberta Beach agrees to be managing partner for the project.

CARRIED UNANIMOUSLY

**NEW BUSINESS:**

LAC STE. ANNE COUNTY – MUTUAL AID FIRE AGREEMENT:

**MOTION #126-25**

MOVED BY Mayor Muir that Council approves the Mutual Aid Fire Agreement with Lac Ste. Anne County and further that Lac Ste. Anne County be requested to add an addendum to the agreement to include the process for highway dual call out response.

CARRIED UNANIMOUSLY

**QUESTION PERIOD:**

A brief discussion was held on the following topics: the condition and structure of Museum Road, the TVRSSC sewer pump issues and the value or necessity of Council attendance at various meetings.

MOTION TO MOVE TO CLOSED MEETING:

**MOTION #127-25**

MOVED BY Mayor Muir that as per the Access to Information Act, Part 1, Division 2, Section 26(1)(b) disclosure harmful to intergovernmental relations; Section 28(1)(a) local public body confidences; and Section 29(1)(a) advise from officials; the meeting be closed to the public at 9:38 p.m. to discuss the following agenda items:

- 5.a LSAC – LILSA Briefing Note
- 5.b Proposal to Purchase Village Road ROW (Right of Way)

CARRIED UNANIMOUSLY

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Present for the closed meeting session:

Mayor Kelly Muir, Deputy Mayor Bill Love, Councillor Debbie Durocher, Councillor Tara Elwood, Councillor Daryl Weber, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

**MOTION TO RE-OPEN MEETING TO THE PUBLIC:**

**MOTION #128-25**

MOVED BY Mayor Muir that Council move to come out of closed meeting at 9:55 P.M.

CARRIED UNANIMOUSLY

**LILSA – LAKE MANAGEMENT PLAN:**

**MOTION #129-25**

MOVED BY Councillor Durocher that Alberta Beach Council endorse the Lake Isle/Lac Ste. Anne Stewardship Society (LILSA) – an established non-profit organization with a focus on lake stewardship, water quality, and wetland/riparian health – to take the lead in investigating and developing a comprehensive Lake Management Plan for Lac Ste. Anne, Lake Isle, and the surrounding watersheds, including Devils Lake, Big Lake, and other applicable tributaries.

Further, that Council recommend the plan include, at a minimum:

- Strategies for protecting and improving water quality and quantity;
- An assessment of historical and current lake levels; and
- Consideration of the potential need for, and implications of, a water control structure.

And further, that all work undertaken through this initiative be conducted in alignment with applicable provincial regulatory requirements and environmental approval processes.

CARRIED UNANIMOUSLY

**PROPOSAL TO PURCHASE VILLAGE ROAD ROW (RIGHT OF WAY):**

**MOTION #130-25**

MOVED BY Deputy Mayor Love that the proposal to purchase Village Road ROW along 52A Street and 47 Avenue be denied.

CARRIED UNANIMOUSLY

**ADJOURNMENT:**

The meeting adjourned at 9:58 P.M.

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Mayor – Kelly Muir

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C.A.O. – Kathy Skwarchuk